STUDENT GUIDE TO THE PREMIERS’ READING CHALLENGE
APPLICATION

HOW DO I GET A VPRC PASSWORD?

Your school will provide you with your VPRC username and passcode – please keep these
details in a safe place.

If you lose or forget your VPRC passcode you will need to ask your school to generate a
new one for you.

HOW DO I LOGIN WITH MY VPRC PASSWORD?

• Select the “VPRC login” option
• Enter your username and passcode
• Select “Login”

WHAT IS ON MY DASHBOARD?

The dashboard is your main workspace as you progress through the Challenge.

At the top of the dashboard are gemstone badges. These are grey when you start your
Challenge but change to green as you complete each stage.

Underneath the gemstone badges is a green bar to show you how many days are left until
the end of the Challenge.

There are also two progress wheels that show you what your Challenge target is, and how
many Challenge or Choice books that you have finished or verified.

Books you have added/finished reading are displayed in your reading list.

As you add more books to your reading list the PRC application will learn the kinds of books
you like to read and recommend other books (by genre, author, series or subject).

Books that are being read by other students across the state appear on the Trending books
list.

The side menu lets you:

1. See your Profile Details – and add an avatar
2. Search for books you would like to add to your reading list

HOW ARE BADGES AWARDED?

Gemstone badges are awarded at different points as you progress through the Challenge.

You will receive:

• Badge 1 when you mark your first book as finished
• Badge 2 when you have finished 30% of your Challenge target
• Badge 3 when you have finished 60% of your Challenge target
• Badge 4 when you have met your Challenge target, and your PRC Coordinator has verified all of your books.

**HOW DO I CHANGE MY AVATAR?**

1. Click on Profile Details in the side menu
2. Click on Change avatar. A screen with all of the available avatars will appear.
3. Click on the avatar you want
4. Click the Save button.

**HOW DO I ADD BOOKS TO MY READING LIST?**

There are two ways to add books to your reading list.

If you see a book on the Recommended books or Trending book lists you want to add, click the **+Add book** button below the book you want.

You can also search the catalogue for a book you want to add.

1. Click Search Books in the side menu
2. Enter the book’s name, author, series name or ISBN number in the search field
3. Click the Search button
4. Find the book you want from the search results and click on the book title. This will open up the book details.
5. Click the **+Add book** button

The book will now appear in your reading list on your dashboard.

*Please note – only books you want to read should be added to your reading list. If the book has already been verified, it cannot be removed from your reading list.*

**I CAN’T FIND THE BOOK I WANT FROM THE SEARCH RESULTS.**

You can do an advanced search to improve your search results.

1. Click the Advanced Search link. This will bring up more specific search fields. You can search by:
   - author
   - title
   - genre e.g. mystery and suspense
   - series name
   - year level
   - ISBN
   - Media type e.g. audiobook
2. Enter the search terms you want and click Search

Once your search is complete click on the Clear All button before you start a new search. This will clear all of the data fields you were previously searching on.

If you still can’t find the book you want to add, speak to your PRC Coordinator or class teacher. If they approve, they will be able to add a placeholder book to your reading list so you can still count the book towards your Challenge book target.
HOW DO I REMOVE A BOOK I ADDED TO MY READING LIST?

If you need to remove an unfinished book from your reading list:

1. Click on the book image. A message will appear asking to confirm you want to remove the book
2. Click the Yes, remove button

*Please note – only books you want to read should be added to your reading list. If the book has already been verified, it cannot be removed from your reading list.*

HOW DO I MARK A BOOK AS FINISHED OR GIVE A STAR RATING?

When you have finished reading a book click on the book’s Finish button from your reading list on the dashboard. A screen will open and you can:

1. Give the book a star rating (5 stars is the highest rating, 1 star is the lowest rating)
2. Mark the book as a favourite (more than one book can be marked as favourite)

If the book is a Choice book, you will also see an option to recommend that the book be added to the Challenge list.

Complete any details you want to add and click Finish book.

Finished books will verified by your school (although this does not happen immediately).

HOW DO I SUGGEST A BOOK BE ADDED TO THE CHALLENGE BOOK LIST?

If you have finished reading a Choice book and think it should be on the Challenge list, you can send a recommendation that the book become a Challenge book.

1. When you have finished reading the book, click on the book’s Finish button from your reading list on the dashboard. A book review screen will open.
2. Give the book a star rating, write a review or mark the book as a favourite (if you wish).
3. Check the box next to the option to Recommend this book to be added to the Challenge book list.

HOW DO I GET HELP?

1. Contact your teacher librarian.
2. Please take a screenshot of the issue and email it to ncc@lowtherhall.vic.edu.au, with a brief message explaining what you are trying to do and what the problem is. We will investigate the problem and get back to you.
3. Email the PRC Administrator at readingchallenge@edumail.vic.gov.au